

Community Scrutiny Committee work programme DRAFT 2016/17

2016/17	CIVIC YEAR			
meeting	date	topic	Contact officer/lead	Next Exec
Meeting 1/4 in 2016/17	28 June 2016 Report deadline 15 June	<ul style="list-style-type: none"> Statutory requirement to undertake a CRIME & DISORDER report during the yearstill TBC 		
		<ul style="list-style-type: none"> Work programme 2016/17 – discussion with new committee Community Grants review of 2015/16 applications and allocation (annual) Report back from ‘Developing a Leisure Strategy’ T&F group New request: delivering Forever Active East Herts Service Plan monitoring – Oct 2015 to March 2016 (Community only) Healthcheck through to Mar 2016 (which includes relevant 2015/16 Out-turns and Targets) 	<ul style="list-style-type: none"> Scrutiny Officer Community Engagement Manager/Grants officer Chair of T&F group, Head of Service and Lead Officer TBC Lead Officer – Corporate Planning Lead Officer - Performance 	19 July 2016 06 Sept 2016
Meeting 2/4 in 2016/17	27 Sept 2016 Report deadline 14 Sept	<ul style="list-style-type: none"> Hertford Theatre (end of financial year report) <i>(from last year’s minutes: “look to match discrete strands of the business to bench mark against other providers in next year’s report”)</i> Housing stock transfer – residual undertakings annual statement ADD a section re monitoring ‘performance’ of Registered Providers in respect of repairs and call centre responses <i>(as per recommendation and minutes of Comm Scrutiny meeting on 17 Nov</i> 	<ul style="list-style-type: none"> Head of Service and the Theatre team Head of Service &/or Lead Officer 	25 Oct 2016

		2015)		
		• ?	•	
		• Work programme	• Scrutiny Officer	
		• Healthcheck through to xx 2016	• Lead Officer - Performance	
Meeting 3/4 in 2016/17	22 Nov 2016	• ?	•	06 Dec 2016
** mid-year 'Grants' report in MIB around this date	Report deadline 09 Nov	• ?	•	07 Feb 2017
		• ?	•	
		• Work programme	• Scrutiny Officer	
		• Service Plans monitoring Apr 2016 – Sept 2016 (Community only)	• Lead Officer – Corporate Planning	
		• Healthcheck through to xx 2016	• Lead Officer - Performance	
JOINT SCRUTINY	17 Jan 2017	• 2017/18 Budget items		
JOINT SCRUTINY	14 Feb 2017	• 2017/18 Service Plans • 2017/18 Future targets		
Meeting 4/4 in 2016/17	28 Mar 2017	• Leisure Contract – year 8	• Head of Service and Lead Officer (+ invite SLM)	04 April 2017
	Report deadline 15 Mar	• ??perhaps crime and disorder item in here if not in Nov	• Head of Service	
		• ?	•	
		• Healthcheck through to Jan 2017	• Lead Officer - Performance	
		• Work programme – planning for 2017/18 (LAST ON THE AGENDA THIS TIME)	• Scrutiny Officer	

NOTE: subject to final agreement on the changes to performance reporting and monitoring across the authority – the Healthcheck agenda items will be deleted

The four principles of good public scrutiny:

- ***provides ‘critical friend’ challenge to executive policy-makers and decision-makers***
- ***enables the voice and concerns of the public and its communities***
- ***is carried out by ‘independent-minded governors’ who lead and own the scrutiny role***
- ***drives improvement in public services***

Community Scrutiny

1. To develop policy options and to review performance and scrutinise the policies of the Council relating to Licensing, Environmental Health, Crime and Disorder Reduction, Emergency Planning, Community Development, young people, Leisure, sport, arts, markets, diversity, grants, frontline Councillor engagement, valuing people, housing strategy, private sector housing, disabled facility grants, houses in multiple occupation, housing options, community meals, citizens’ advice, benefits, Local Strategic Partnership and health scrutiny.
2. To make recommendations to the Executive on matters within the remit of the Committee.
3. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change and review the performance of outside bodies on matters within the remit of the Committee.
4. To consider issues referred by the Executive, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
5. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
6. To appoint annually Standing Panels as may be determined which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.